



Institute of
mathematics

& its applications

promoting mathematics

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Course Accreditation University's Checklist

Have you;

Submitted a completed application form to the Education Manager, stating in particular the full titles of degree courses for which accreditation is requested? ☐

Advised the Institute's Education Manager of the exact date of your Course Validation, Monitoring and Review process? ☐

Clarified the situation with regards to expenses with your External Assessor? ☐

Agreed a date with your External Assessor for the visit to take place? ☐

Included the External Assessor in discussions on the courses for which accreditation is requested? ☐

Are ready to supply copies of course specifications and recommended texts for courses for which accreditation is requested, especially joint degree courses? ☐

Informed the Institute of any significant changes that result in an accredited course being revalidated? ☐

Please note – this checklist is to help those applying for accreditation. It is not required to be submitted to the IMA.