



TERMS OF REFERENCE

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Committee Name	IMA Research Committee (RC)
Membership The committee shall strive to include diversity in its composition as well as in perspectives, reflecting a commitment to EDI principles, where appropriate and feasible.	• The Chair of the RC is normally the IMA Vice President with responsibility for Learned Society. • The Early Career Mathematicians (ECM) Committee nominates a member to the RC for a period of one to two years on a rolling basis. • The Chair is responsible for ensuring that the membership of the committee reflects the diversity of membership within the IMA, and for maintaining an appropriate size of the committee (see 'Review'). • Membership of the RC is open to IMA members engaged in research, or part of the research 'eco-system'. Retired people are welcome. The group includes, but is not limited to: ○ Academic researchers ○ Knowledge exchange practitioners ○ Research managers ○ Research practitioners from industry ○ Those involved with funding bodies.
Quorum	Six
Purpose The RC recognises the importance of Equity, Diversity, and Inclusion (EDI) principles and is committed to integrating them into its activities and decisions in a manner consistent with its primary mission.	The IMA Research Committees overarching purpose is to engage with the mathematical sciences research community for the benefit of IMA members and the wider community. The RCs responsibilities include: • Contribute to the strategic direction of Learned Society matters for the IMA.



	• Collaborate with other committees of the IMA where relevant. • Support the IMA's contribution to the annual IMA / LMS Joint Scientific Event. • Oversee the IMA Special Interest Groups (SIGs) • Advise and support on IMA responses to external consultations on relevant subjects. • Assist with requests to the IMA for nominations to external bodies. • Oversee relationships with other organisations', both UK and international, which include: ○ Academy for Mathematical Sciences ○ ARIA ○ CMS ○ EPSRC ○ EU-MATHS-IN ○ European Mathematical Society ○ ICIAM ○ ICMS ○ INI ○ KE Hub ○ SIAM • Encouraging, disseminating and celebrating excellent research. • Receiving and disseminating funding opportunities. • Organising the call and selecting the judging panel, for the biennial Hedy Lamarr Prize for Knowledge Exchange in Mathematics and its Applications.
Equity, Diversity and Inclusion	The committee may seek input from the IMA's EDI committee or other competent group to ensure that its decisions are well-informed and consider diverse and inclusive perspectives.
Delegation of Authority	Council has delegated authority for the following to the RC: • Forming the Hedy Lamarr judging panel, and overseeing the medal award process.



	• Special Interest Groups. • Consultation responses. • Nominations on behalf of the IMA to external bodies and roles.
Review	The Committee reviews its membership, the impact of its work, and its Terms of References annually at the June meeting .
Meetings	The Committee meets three times per year in February, June and October, on or about the 10th of the month. Meetings are organised by the IMA Secretariat who also take the minutes and circulate the papers. The Chair may convene an extraordinary meeting if a matter arises which requires a decision before the next scheduled meeting. Two weeks' notice should be given for such meetings. A sample agenda for the RC can be found in the appendix of this document.

<End>



APPENDIX

RESEARCH COMMITTEE AGENDA

A meeting of the Research Committee has been convened on *DDMMYYYY*, starting at *HH:MM*. This meeting will take place [*in person/via Zoom/ MSTeams etc*]

The Research Committee agenda is organised as follows:

Section A	Welcome & apologies for absence Conflicts of Interest Approval of minutes from previous meeting Update on Actions
Section B	Items requiring approval or decision
Section C	Items for comment / discussion
Section D	Items for information only (Basecamp)
Section E	Any other Business Date / Time of next meeting

AGENDA

V = Verbal Update P = Paper

Section A	1	Welcome and apologies for absence	V	All
	2	Conflicts of Interest: Changes in Col since the last meeting of this Committee	V	All
	3	Minutes: To approve the minutes of the last meeting of this Committee held on DDMMYYYY	P	All
	4	Update on actions and matters arising not included elsewhere in the agenda	P	All
Section B	5	<i>e.g. Selection of the Hedy Lamarr Medal Panel (odd years only)</i>		
Section C	6	Topical / themed Matters		
	7	Update on Council Matters		
	8	Other relevant IMA activities, including Conferences, Journals, PAC etc		
	9	External Links and Partnerships		
Section D	10	<i>[Items discussed via correspondence since the last meeting of this Committee]</i>		
Section E	11	Any other business		
		Date / time of future meetings		

Name

IMA Secretariat Role, MMYYYY