

ROLE PROFILE – IMA Vice President, Learned Society

Royal Charter Requirements

By its Royal Charter the IMA is required to have three Vice Presidents. These are amongst the seven Honorary Officers specified in the Charter. VPs are members of Council, the Executive Board and, through their membership of Council, are Trustees.

The Charter does not prescribe the areas that the VPs have responsibility for. This is determined by Council. Currently the VPs have responsibility for:

- Communications
- Learned Society
- Professional Affairs and Industry

A VP's term of office is for a maximum of four years. It is currently the expectation and practice that VPs serve an initial two years in their role, with an option to agree a further two years in the role until the maximum tenure is reached.

It is a requirement of the Charter that all Honorary Officer positions are confirmed annually at a meeting of Council before the 31st December. This normally occurs at the November meeting of Council.

Overall Responsibilities

- To actively support the IMA in the pursuit of its charitable and strategic objectives.
- To contribute to the Strategic Objectives of the IMA.
- To act as a spokesperson / figurehead for the IMA.
- Proactive support of health of the discipline across all sectors of the mathematical community.
- To support, and deputise for as necessary, the President of the IMA.

Specifically

- The Vice President with responsibility for Learned Society is responsible for the strategic direction of Learned Society matters for the IMA as delegated to them by the President and Council.
- Chair, plan and prepare Research Committee meetings, supported by a named member of the IMA staff / secretariat and ensure it fulfils its purpose and responsibilities as defined in its Terms of Reference.
- Ensure an effective relationship between:
 - The Research Committee and the staff and members of the IMA
 - The Research Committee and the Council of the IMA
- Collaborate with Conferences, Journals and Professional Affairs Committees, via attending or delegating attendance to these committees, and any other where the office holder's experience may be of value.
- Collaborate with the VP, Professional Affairs and Industry to facilitate the constitution of the panel for the biennial IMA Hedy Lamarr Prize as detailed in the prize rules <https://ima.org.uk/awards-medals/ima-hedy-lamarr-prize/>
- Responsible for the IMA's contribution to the annual IMA / LMS Joint Scientific Event.



- Oversee the IMA Special Interest Groups (SIGs).
- Advise and support on IMA responses to external consultations on relevant subjects.
- Assist with requests to the IMA for nominations to external bodies.
- Oversee relationships with other organisations, both UK and international, which include but may not be limited to:
 - EPSRC
 - Academy for Mathematical Sciences
 - ICIAM
 - INI
 - ICMS
 - European Mathematical Society
 - SIAM

Qualities

- Possesses relevant knowledge in the subject matter.
- Willing to lead in an inclusive manner, in support of the IMA's goals.
- Can demonstrate an understanding of governance and the supporting role of the IMA's learned society activities in achieving organisational objectives.

Commitment

Currently all IMA committee meetings offer an online option for attendees.

- **Trustee and Member of Council**
 - There are three Council meetings per year, the dates of which are set well in advance, but are usually in March, June and November.
 - The June meeting of Council is followed by the AGM.
- **Chair of the Research Committee**
 - There are three Research Committee meetings per year, normally in February, May and October. The dates of these meetings are set by the VP Learned Society, supported by a named member of the secretariat staff.
 - Additional meetings may be called if required (see ToR for the Research Committee).
 - Currently, meetings of the Research Committee are conducted virtually.
- **Member of the Executive Board**
 - There are three Executive Board meetings per year, usually in February, May and October.
 - The EB may hold an additional meeting in September if matters require it.
 - Some business of the Executive Board is conducted between meetings via correspondence.
- **Strategic Planning**
 - Every five years, the IMA holds a Strategy Planning event. This has previously been a weekend away (2023 was held at Aston in July).
 - Honorary Officers of the IMA are expected to contribute to strategic planning and attend planning events